

**MINISTERIAL DEBT REDUCATION GRANT**  
**Tri-State District of The Wesleyan Church**  
**P. O. Box 3643**  
**Bartlesville, Oklahoma 74006**  
**918-333-3404**

On July 30, 1993, at the district conference of the Tri-State District of The Wesleyan Church held at First Wesleyan Church in Bartlesville, Oklahoma, a Ministerial Debt Reduction Grant was established for the following reasons:

1. Education loans were becoming a major financial burden for young pastors.
2. Many of the churches were unable to provide enough financial support for the pastors to care for the large education loans.
3. With help on these financial matters, pastors would be better able to minister effectively to their congregations.

**Guidelines for application for the Ministerial Debt Reduction Grant**

1. All recipients must apply annually to be considered for the grant.
2. Grants will be awarded to an individual a maximum of five times.
3. To apply for the grant, the recipient must be under approved pastoral appointment in the Tri-State District.
4. Recipients must apply grant money directly to expenses relating to degree completion for ordination or expenses relating to completing educational requirements relating to ordination in The Wesleyan Church.
5. Applicant must demonstrate financial need (debt load statements vs. income) in order to be considered for the grant.
6. Applicant must submit a copy of the previous years federal and state tax return with grant application.
7. Applicant must provide evidence of satisfactory completion of class/course work before he/she may receive the grant.
8. Applicant must submit a signed "release of information" form authorizing the committee to check with any organization/institution the applicant may have had contact with concerning background, history, performance, need, financial situation and other pertinent information needed concerning the applicant.
9. The committee may request additional information from any applicant should they determine it to be beneficial in making a decision concerning the need of the applicant.
10. Deadline for all applications will be the 31<sup>st</sup> day of May, the last day of the district fiscal year.
11. The committee reserves the right to refuse any or all applicants. All decisions made by this committee, as approved by the DBA, will be final and binding.

**MINISTERIAL DEBT REDUCTION GRANT APPLICATION**  
**The Tri-State District of The Wesleyan Church**

Name: \_\_\_\_\_  
                     Last                                    First                                    MI

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Work Phone ( ) \_\_\_\_\_

\_\_\_\_\_ Male    \_\_\_\_\_ Female    Social Security Number \_\_\_\_\_

Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ E-Mail Address \_\_\_\_\_

- Please choose one
- I am applying for assistance for debt incurred in obtaining my college education. (traditional)
  - I am applying for assistance for tuition and books for current education. (Non-traditional)

Current approved pastoral appointment in the Tri-State District:

\_\_\_\_\_

1. Current balance on Student Loan (Traditional Education) \$ \_\_\_\_\_

Owed to: \_\_\_\_\_

Name

\_\_\_\_\_

Address

City/State/Zip

2. Cost of Current – Non Traditional Education (Past twelve months) \$ \_\_\_\_\_

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

**\*\*Additional information and comments may be submitted with the form if you feel it would be beneficial to your case and to the board.**

The Tri-State District of The Wesleyan Church  
Ministerial Debt Reduction  
Application Check List

- \_\_\_\_\_ 1. Completed and signed application form
- \_\_\_\_\_ 2. Completed financial information section
- \_\_\_\_\_ 3. Signed release of information form
- \_\_\_\_\_ 4. Signed certification section
- \_\_\_\_\_ 5. Submitted copy of previous year's federal and state income tax return
- \_\_\_\_\_ 6. Submitted copy of most recent loan balance (traditional student)

Lender \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

- \_\_\_\_\_ 7. Submit copy of receipts (tuition/books/necessary supplies) for classes completed over the past 12 months.

Institution(s) \_\_\_\_\_  
(Flame, Ministerial Study Course, Correspondence, etc.)

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

- \_\_\_\_\_ 8. Evidence of satisfactory completion of course work.

**Ministerial Debt Reduction Grant Financial  
Information  
Tri-State District of The Wesleyan Church**

Support provided by your local church:

Parsonage provided \_\_\_\_\_ Yes \_\_\_\_\_ No Annual Salary from church \$ \_\_\_\_\_

Medical Insurance \_\_\_\_\_ Yes \_\_\_\_\_ No Additional allowances from church \$ \_\_\_\_\_

Number of dependents in your household \_\_\_\_\_ Bi-vocational \_\_\_\_\_ Yes \_\_\_\_\_ No

Additional income \$ \_\_\_\_\_ (applicant) \$ \_\_\_\_\_ (spouse)

Balance of traditional student loan \$ \_\_\_\_\_ Lender \_\_\_\_\_

Cost of nontraditional education \$ \_\_\_\_\_ Institution \_\_\_\_\_

See Item #4 on instruction sheet....

What % of the loan was used directly for your education ( tuition/books and related expenses)? \_\_\_\_\_

What % of the loan was used for other expenses (living expenses, housing, etc)? \_\_\_\_\_

\* \* \* \* \*

**RELEASE OF INFORMATION**

I hereby authorize any and all organizations or institutions listed in this application, all entities of the Tri-State District of The Wesleyan Church and any entity of The Wesleyan Church to release any and all records of my work or personal information to the Ministerial Debt Reduction Grant Committee of the Tri-State District of The Wesleyan Church for the purpose of determining need for the applied for grant.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

I certify, to the best of my knowledge, that the information in this application is correct and complete. I understand that the decisions of the Ministerial Debt Reduction Grant Committee of the Tri-State District of The Wesleyan Church as approved by the District Board of Administration of the Tri-State District of The Wesleyan Church are final and are not subject to appeal.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant